

# **Danger Zone! Managing Controversial Zoning Applications**

## **From Plan Commissioner's Perspective**

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ILCMA Conference  
Winter 2018

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Village of Itasca

## Before the Hearing

- Provide Training for Plan Commission/ZBA
  - Have your Formal Applications and Procedures in Place
  - Offer Preliminary Project Reviews
  - Conduct Site Visits
  - Meet with Chair Before Public Hearing
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## During the Hearing

- Introduce Purpose and Ground Rules
  - Use Sign-in Lists
  - Stay on Task
  - Use Audio Equipment
  - Make Information Viewable from Audience
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## During the Hearing

- Avoid Meetings Going Late
  - Take a Recess
  - Continue Public Hearings
  - Be Respectful
  - Listen
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# Training

- American Planning Association e-Learning  
<https://www.planning.org/elearning/>
  - IL APA Planning Commissioners Training  
<https://www.ilapa.org/planning-officials>
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