



AGENDA
Leadership Institute for the New Manager/Administrator
November 15, 2023
NIU Naperville

8:00-8:30 a.m. Registration & Continental Breakfast

8:30 –9:15 a.m. What’s Your Story?

Robin Weaver (Senior Advisor/Retired Manager/Administrator) will lead a discussion that allows participants to get to know each other better and will provide a platform to understand the path that attendees have taken to become a professional local government manager.

9:15 – 10:30 a.m. Community Relations and Being Media/Communications Savvy in Today’s Electronic World

Ghida Neukirch, City Manager, Highland Park) will share her thoughts and answer questions on a managers’/administrators’ role in building and maintaining strong community relations. She will educate participants on the role a manager/administrator can play in creating a savvy media/communications operation in today’s electronic world.

10:30 – 10:45 a.m. Break

10:45 – Noon Staff Relations

Even though you are on top are there times you feel in the middle? Do your former peers look at you differently now? How do you get the best from everyone in the organization? How do the dynamics differ in various departments (e.g. police vs fire vs public safety)? How do things change when one moves from one level to the next (i.e. from department head to management or vice versa)? *Randy Recklaus (Village Manager, Arlington Heights)* will tackle these and other questions in this session.

Noon – 12:45 p.m. Lunch with ILCMA Senior Advisors

Robin Weaver and Brad Townsend

12:45 – 1:45 p.m. Leadership, Values and Ethics

Mark Franz (City Manager, Glen Ellyn) will explore how you can enhance your leadership and ethical practices by being a professional association member. This includes a look at the core values within the ICMA Code of Ethics.

1:30 – 1:45 p.m. Break

1:45 – 2:45 p.m. Elected Board Relations

Curious about what is the right way to forge and build a relationship with your elected officials *Julia Cedillo (Village Manager, La Grange Park)* and *Dr. Jim Discipio (Village President, La Grange Park)* will share some insights on what steps you might take to ensure strong communications among Board members and between the manager and elected officials; accurate and successful development of policy; and, your role as the manager in fostering respectful dialogue at the elected official level.

3:00 – 4:00 p.m. Noon Work/Life Harmony

Work can be hectic; family life demands can be overwhelming and for many city/village administrators and managers, we are pulled in so many directions that we wonder how we get by day-to-day. *Phil Kiraly (City Manager, Glencoe)* will share their stories and lessons on how to balance (or attempt to balance) work and family life.

4:00 – 4:30 p.m. Wrap-up/Q & A

Brad Townsend (Senior Advisor, /Retired Manager/Administrator) will lead this closing session.